



Christ Church C.E. Primary School

Intimate Care Policy

This policy is intended to ensure consistency across the school in terms of intimate care and soiling and to protect all members of the school community. We recognise that there is a need to treat all children with respect when intimate care is given. No child should be attended to in a way that causes distress or pain.

Intimate Care should support learning through:

- making the child feel safe and comfortable at school
- protecting the child's dignity

Agreed Procedure

All children who require intimate care are treated respectfully at all times; the child's welfare and dignity is of paramount importance. The whole process should be carried out as discretely as possible.

Minor incidents

- Start the process of helping the child clean up as soon as possible.
- Take child to staff disabled toilet area for privacy if feasible
- Collect everything that will be needed to clean and clothe the child
- Get child to remove any soiled clothing and put in a carrier bag to take home
- Get child to use the baby wipes to clean themselves if possible
- Encourage child to dress themselves

Major incidents

- As soon as possible, inform the child's parents or carers what has happened and let them know what we will do
- Ask parents to come in to collect child from school if they are unwell and need to go home
- Start the process of helping the child clean up as soon as possible
- When parents arrive, step back and let them look after the child
- Take child to staff disabled toilet area for privacy if feasible
- Be sensitive of child's feelings and needs. Some children will prefer to and be able to clean themselves up, other children may need adult help. If an adult is helping a child they should explain appropriately what they are going to do to help the child step by step
- If child is not able to clean themselves, an adult should put on plastic gloves to help clean the child.
- Collect everything that will be needed to clean and clothe the child
- Get child to remove any soiled clothing and put in a carrier bag to take home
- Get child to use the baby wipes to clean themselves if possible
- Put all soiled wipes in a nappy bag for disposal. This bag should go directly into outside bin
- Encourage child to dress themselves.

We keep clothing for children in the Disabled Toilet and there will be a clean up kit consisting of baby wipes, gloves and nappy bags there. The Acorns teaching assistant will be responsible for maintaining this clean up kit.

Is this working?

- Do members of staff feel confident to know what to do?
- Are children able to be cleaned and changed safely?
- Has this situation been handled discretely?
- Are parents reassured by this procedure?